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Civil Service Senate Minutes

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6-10-2014

# Meeting 2014-06-10

Civil Service Senate

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### Recommended Citation

Civil Service Senate, "Meeting 2014-06-10" (2014). *Civil Service Senate Minutes*. Paper 84.  
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# Governors State University

## Civil Service Senate

### Minutes

Tuesday, June 10, 2014

11:00 a.m. – Room D1496

Meeting was called to order at 11:18 a.m. by Laura Owens. Roll call was done by Gina Ragland.

	Present	Excused	Absent		Present	Excused	Absent
Lynne Clayton (2014)	X			Audrey McIntyre (2016)	X		
Paula Cosenza (2014)		X		Eric Nicholson (2016)	X		
Candace Dade (2016)	X			Laura Owens (2015)	X		
Anjanette Daniels-Ellis (2016)	X			Gina Ragland (2016)	X		
Dennis Dent (2016)	X			LaTonia Richmond (2015)	X		
Lauren Esolato (2015)	X			Raquel Rios-Aguirre (2016)			X
Dorothea Franklin (2016)	X			Mary Rothenberg (2015)		X	
LaSheena Fuller (2016)	X			Debra Sbalchiero (2015)		X	
Joyce Giroux (2016)	X			Karen Sinwelski (2015)	X		
Adrienne Gray (2015)			X	Scott Smith (2015)		X	
Cassandra Ingram (2016)				Sabrina Slocum (2015)	X		
Shawn Jones			X	Merri Wilkerson (2015)	X		
Sheryl Jones-Harper (2016)	X						
Sandi Kawanna (2016)	X						

Guests: Kyrie Kirkland, Lanie Brown-Simon, Pulchratia Kinney-Smith, Sandra Alvarado

#### Approval of Minutes:

Approval of CS Meeting Minutes for April 8, 2014 – Lauren Esolato moved to approve the April minutes as written and LaTonia Richmond seconds the motion. All approved the April minutes by voice vote.

Approval of the CS Meeting Minutes for May 13, 2014 – Some corrections were noted to the minutes. These corrections are as follows: Add Shawn Jones to the top list for roll call. Change Sandi Kawanna and Karen Sinwelski to excused not absent. Change the date to May 13<sup>th</sup>, 2014. Change approval of the “April” Minutes to “May”. Shelina resigned last month; she was not

absent. Add Debra Sbalchiero to the "through June 30, 2015" list. Lynne Clayton moved and Lauren Esolato seconded the approval of the May minutes with the corrections. All approved the May minutes with the corrections by voice vote.

### **Committee Reports:**

1. **Governance Committee** – LaTonia Richmond congratulates the new senators. An announcement was sent to the GSU community today. Sheryl asks them to introduce themselves. LaTonia notes that she was happy to serve on the election committee. She also notes that we received half of the Civil Service votes using the e-voting system.
2. **Employees of the Month** – They are looking for a committee chair.
3. **EAC Report** – No report. Ann Jaso will be attending the EAC Council meeting in July. There are some things in the works and more will unfold as they have more meetings.
4. **Financial report** – Sheryl will be reviewing outstanding POs. She ordered the IPAD. It was \$1,200. She got the Maximum GB. This will be used by the President.
5. **Correspondence Committee** – Lauren Esolato needs submission of articles by the end of the month. Anything going on around campus, any events, and anything going on with Civil Service employees. The goal is to get the newsletter out by the 15<sup>th</sup>. You can write a short blurb or article.
6. **Educational Assistance Fund Report** –No report. There is a June deadline for the summer session.
7. **Affairs Committee** – Gina Ragland reported that May will be our first breakfast cart. We will go to a specific department and hand out breakfast items (such as, mini muffins, fruit juice, fruit and coffee) as a thank you to Civil Service employees in that department. We will have an Ice Cream Social in July. The date will be forth coming. Most likely the second or third week in July. The GSU Picnic is also coming on August 8, 2014. This year we have a Jaguar theme. Please save the date and plan on attending.
8. **Personnel Resolution Committee** – Sheryl Jones-Harper will now form a standing committee for employee resolutions. This is a non-biased committee made up of exempt and non-exempt civil service. They typically listened to both sides of the story and make a decision based on the evidence presented and give their opinion to HR. They meet whenever needed. It should be in place and you would serve a two year term.
9. **PBAC/BOT/Pres. Meeting:** Civil Service Rep. Laura Owens – PBAC met May 22, 2014. They asked each department to do a 5% budget cut. Summer enrollment is down 12%. They will allow each department 50% carryover from FY14 to FY15. Negotiations have been signed off by three of the five unions and there will be a special BOT meeting on June 19<sup>th</sup> to ratify those contracts. Non-negotiated will be looked at with UPI and it will be ratified at the June 19<sup>th</sup> meeting as well. The increases discussed will be 3.9% for FY14 and 2.8% for FY15.

**Old Business:** None to discuss.

**New Business:** Laura notes that elections will be held at the next meeting. The office of President, Recording Secretary and Treasurer will be open. You could also join a committee.

**Adjournment:** Lynne Clayton moved to adjourn the meeting. Sandi Kawanna seconded the motion. All voted in favor by voice vote. Motion carries. Meeting adjourned at 12.00 pm.